



Delaware Institute for Excellence in Early Childhood
Professional Development Department

Professional Learning Experience Details Form

We require 30 days advance notice (with complete Professional Learning Experience details) to post an approved curriculum to the registry. Please complete the Professional Learning Experience form in its entirety.

Title of Professional Learning Experience:	
Date:	
Time:	
Fee (cost per individual to take public Professional Learning Experience; DIEEC PD does not collect fees for onsite/private professional learning experience):	
Maximum # of Participants:	
Private or Public (list as private Professional Learning Experience and send URL to director/coordinator or list as a Public Professional Learning Experience on the DIEEC PD calendar)	
If listing is a private Professional Learning Experience; who does the DIEEC PD unit send the URL to for registering the staff and/or participants:	
Comments/Additional Details or Instructions	
Name of Location:	
Address of Location:	
Location Contact Name (who does DIEEC PD unit contact at the location):	
Location Contact Email:	
Location Phone Number:	
Sponsoring Organization Name (if applicable):	
Instructor:	

Email Completed form to: institute-early-childhood@udel.edu