DELAWARE INSTITUTE FOR
Excellence *in*
Early Childhood

DELAWARE INSTITUTE FOR EXCELLENCE IN EARLY CHILDHOOD

Professional Learning Curriculum Approval Rubric REVIEW NOTES

If a resubmission is necessary, it is important to consider these findings in making any changes to the paperwork submitted.

PROFESSIONAL LEARNING EXPERIENCE (PLE) TITLE:　　　　　　　　　**PLE CODE (DIEEC):**

APPROVAL REQUEST:

Date Submitted:

Professional Learning Curriculum Approval Rubric

CRITERIA	DESCRIPTION	Meets/Does Not Meet	NOTES:
1. Logistics of Professional Learning Experience	☐Title aligned with content area Hours: 2 # of sessions: 1	☐Meets ☐Does not meet	
2. Content Area	☐Child Development and Learning ☐Environment and Curriculum ☐Promoting Social Emotional Development ☐Observation and Assessment ☐Health, Safety and Nutrition ☐Working with Families, Community ☐Professionalism ☐Management and Administration	☐Meets ☐Does not meet	
3. Level of Professional Learning Experience	☐Introduction ☐Intermediate ☐Advanced	☐Meets ☐Does not meet	
4. Description	For advertising purposes.	☐Meets ☐Does not meet	
5. Target Participants	Please check all that apply: ☐ Early Childhood Teachers and Teacher Assistants ☐ Family Care Educators	☐Meets ☐Does not meet	

DECEMBER 2019

	☐ Early Interventionists and Home Visitors ☐ Early Childhood Special Educators ☐ Directors, Education Coordinators and Supervisors ☐ Other (please specify) Click or tap here to enter text.		
6. Resources	At least 50% within last five years. APA format, current and relevant, cited in notes.	☐Meets ☐Does not meet	
7. Delaware Stars Standards	Align PLE to DE Stars Standards.	☐Meets ☐Does not meet	
8. Delaware Professional Competencies	Align PLE to DE Professional Competencies.	☐Meets ☐Does not meet	
9. Overall Course Objectives	1 per hour of instruction. Use of Bloom's Taxonomy.	☐Meets ☐Does not meet	
10. Adult Learning Modalities	Appropriate and varied. ☐ Mini-lecture ☐ Facilitated group discussion ☐ Modeling ☐ Scenario/case study/vignette ☐ Video analysis ☐ Role play/simulation	☐Meets ☐Does not meet	

	☐ Other (list) Game		
11. Outline template	☐ Objectives ☐ Content ☐ Allotted time	☐ Meets ☐ Does not meet	
12. Evaluation	Summative evaluation included.	☐ Meets ☐ Does not meet	
13. Activity chart template OR activities detailed in teaching notes	☐ process ☐ procedure ☐ alignment to objectives	☐ Meets ☐ Does not meet	
14. Handouts	☐ Relevant to objectives ☐ Proper copyright usage	☐ Meets ☐ Does not meet	

15. Power Point (if applicable)	☐Proper grammar and spelling ☐Objectives listed ☐Limited use of text ☐Divided into logical sections and sequence ☐Includes Diversity ☐Visually appealing and cohesive (color palette and font)	☐Meets ☐Does not meet	
16. Teaching Notes	☐Detailed teaching notes included: regarding content, process and procedure, cite resources (may be in PowerPoint notes, in a Word document) ☐ Content is culturally responsive	☐Meets ☐Does not meet	